

# Bramfield and Thorington Parish Council

## Members are summoned to a Meeting of the Parish Council which will be held on Monday, January 8<sup>th</sup> 2018 in the Village Hall, Bramfield at 7pm.

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114: Email: [paul.widdowson1@btinternet.com](mailto:paul.widdowson1@btinternet.com)

### Agenda:

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillors:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes** of the Parish Council Meeting held on November 13<sup>th</sup> 2017 and the Extra-Ordinary Meetings held on November 30<sup>th</sup> 2017 and December 20<sup>th</sup> 2017:
- 7) **Emergency Planning:** Councillors to discuss an Emergency Plan for the Parishes.
- 8) **Traffic Report on A144:** To update councillors on A144 Traffic Calming.
- 9) **Telephone Box:** To update councillors on the telephone box containing the defibrillator.
- 10) **Bramfield Bus Shelter:** To update councillors on the refurbishment:
- 11) **Village Hall:** Councillors to discuss the Village Hall:
- 12) **Planning Matters:** To agree and discuss the following planning applications:
- 13) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.
- 14) **Financial Report:**
  - a) **Balances at the Bank on December 31st 2017:** To receive an update on the current financial status.
  - b) **Cheques for payment:** To review receipts and approve payments.
- 15) **Audit Arrangements:** Councillors to review and agree arrangements:
- 16) **Council Risk Assessment Procedures:** Councillors to review and agree procedures:
- 17) **Council Asset Register:** Councillors to review and agree register.
- 18) **To receive information and agenda items** for the Parish Council Meeting to be held on Monday, February 12<sup>th</sup> 2018: