# **Bramfield and Thorington Parish Council**

# A Meeting of the Parish Council was held on Monday, April 10<sup>th</sup> 2017 in the Village Hall, Bramfield at 7pm.

# Minutes:

### Present:

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice Chairman); Cllr. M. Bond; Cllr. D. Hughes; Cllr. A. Niven and Cllr. W. Shoote:

# **Also Present:**

Paul Widdowson (Clerk) and District Cllr. R. Catchpole:

# 1) Apologies:

County Cllr. M. Gower:

# 2) To receive Declarations of Interest:

None

# 3) Requests for dispensations:

None

# 4) To receive a report from the County and District Councillors:

District Cllr. R. Catchpole reported that the EDF had been very surprised at the quantity and quality of responses to the consultation. He said that a new local plan will be developed using the 'Site Allocations and Area Specific Policies – Development Plan Document:- January 2017' as a basis. Cllr. R. Catchpole said that there will be consultation but parishes will be clustered by their District Ward.

Cllr. R. Catchpole reported that the new East Suffolk District Council will begin soon as a Shadow Authority. He said that it would be the largest District Council in the UK although it looked like that planning would have to be split up within the new District Area. Cllr. R. Catchpole said that Suffolk Coastal District Council was looking to 'kickstart' the building of more affordable housing across the area using CIL Money. He finished by saying that there was some discussion on how this was to be achieved.

# 5) <u>Public Session: Members of the public have fifteen minutes to ask questions</u> on topics on the agenda.

There were no questions.

# 6) <u>To confirm the Minutes of the Parish Council Meeting held on March 13th</u> 2017:

The Minutes were agreed.

Proposer: Cllr. W. Shoote: Seconder: Cllr. M. Bond

#### 7) Matters arising:

There were no Matters Arising.

### 8) **Emergency Planning:**

It was agreed to use Cookley and Walpole's Emergency Plan as a template. Cllr. A. Thomas wondered if all councillors could give some thought to Bramfield and Thorington's needs and bring any thoughts back to the next council meeting. There was some discussion on how to co-ordinate a response to an accident in the two parishes.

#### 9) Traffic Report on A144:

Cllr. A. Niven said that there had been ten potential sites for the Vehicle Activation Signs but now the team were now reducing this to six sites on the A144 and one on the Thorington Road to be submitted to the police. Cllr. A. Niven said that a Vehicle Activation Sign cost £3000 plus associated equipment. He said that in the summer, the speed gun will need to be recalibrated.

#### 10) Pitmans Grove Land:

Cllr. A. Thomas said that she had no report.

# 11) <u>Telephone Box:</u>

Cllr. W. Shoote reported that there had been a very good turnout to the training and 22 of those attended said that they would like to complete a First Aid Course. Cllr. W. Shoote said that it would cost £200 to £300. It was agreed that the council could fund it and it was agreed to approach the St. John Ambulance to run the course.

# 12) Litter Pick:

Cllr. A. Niven said that this was a worthy cause but it was too dangerous to do as it was too close to traffic driving past. There was some discussion on how to make it safer. Cllr. A. Thomas said that she would see what other parishes do at the next quarterly meeting of parishes with the police.

## 13) Planning Matters:

There were no Planning Applications.

#### 14) Clerk's Report and Correspondence:

The Clerk said that he had received a leaflet from Wicksteed Playgrounds and Broxap Bins. He added that Adnams had sent their 'Adnams Community Trust Report and Accounts 2015-2016' had been sent to the Council as had the Suffolk Annual Training Programme and 'Local Councillor' Newsletter. The Clerk then gave the 'Countryside Voice' Magazine for CPRE and the Site Allocations and Area Specific Policies – Development Plan Document: January 2017 to councillors.

Finally the Clerk reported that he had received the subscription renewal reminder from Community Action Suffolk. The Clerk said the subscription was free. The Council agreed to renew the subscription.

Proposer: Cllr. M. Bond: Seconder: Cllr. D. Hughes

#### 15) Financial Report:

a) Balances at the Bank on March 31st 2017: To receive an update on the current financial status.

Business Community Account £7 081-82
Business Savings Account £6 597-40

# b) Cheques for payment:

 Chq. No. 101041 Clerk's Salary for March 2017
 £184-98

 Chq. No. 101042 Clerk's Income Tax for March 2017
 £1-00

#### c) Receipts:

The Clerk said that £393-40 had been repaid by HM Revenue and Customs so as to balance their books for the 2014-2015 Financial Year. He also reported that the £1000 Enabling Grant had been received from Suffolk Coastal District Council as a contribution to buying the Vehicle Activation Sign.

# d) Accounts year ending March 31st 2017:

(1) To approve Section 1 of the Annual return and sign declaration:

Proposer: Cllr. A. Rozkalns: Seconder: Cllr. M. Bond

(2) To approve Section 2 of the Annual return and sign declaration:

Proposer: Cllr. A. Niven: Seconder: Cllr. M. Bond:

To agree the accounts for the year ending 31st March 2017:

Proposer: Cllr. D. Hughes: Seconder: Cllr. A. Rozkalns:

Acceptance of financial report and year end accounts:

Proposer: Cllr. M. Bond: Seconder: Cllr. A. Rozkalns:

# e) <u>Clerk's Pay for 2017 – 2018 – To review Clerk's Pay for 2017-2018.</u>

It was agreed that the Clerk's Pay should be Point 19 for the Financial Year 2017-2018.

Proposer: Cllr. W. Shoote: Seconder: Cllr. A. Niven:

# 16) <u>To receive information and agenda items for the Annual Parish Council</u> Meeting to be held on Monday, May 8th 2017:

The Mobile Phone signal was seen as weak by councillors and it was discussed how it could be improved. It was agreed to put it on the next Meeting Agenda. Councillors also asked for Emergency Planning and the Village Hall to be put on the Agenda.

#### The Meeting ended at 9-15pm.