

# **Bramfield and Thorington Parish Council**

**A Meeting of the Parish Council was held on Monday, June 12<sup>th</sup> 2017 in the Village Hall, Bramfield at 7pm.**

## **Minutes:**

### **Present:**

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice Chairman); Cllr. D. Hughes and Cllr. A. Niven:

### **Also Present:**

Paul Widdowson (Clerk):

#### 1) **Apologies:**

Cllr. M. Bond and Cllr. W. Shoote:

County Cllr. R. Smith and District Cllr. R. Catchpole also gave their apologies:

#### 2) **To receive Declarations of Interest:**

Cllr. A. Niven declared an interest in the Vehicle Activation Sign Pole that has been put up outside his house.

#### 3) **Requests for dispensations:**

None

#### 4) **To receive a report from the County and District Councillors:**

There were no reports.

The Clerk reported that County Cllr R. Smith had emailed saying that it would always be difficult to attend as he has the Saxmundham Town Council on the same night. He said that he does value contact and if the Bramfield and Thorington Parish Council Meeting is rescheduled to the first Tuesday or Wednesday of the Month, these would be the best days for his attendance. He also added that he had not consulted District Cllr. Catchpole. The Council decided to consider the issue in the future.

The Clerk reported that he had received an email from District Cllr. Catchpole who had given his apologies.

#### 5) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

A parishioner asked about the trees on the main road through Bramfield. Cllr. A. Thomas said that the Council had not done anything about the overhanging trees. It was agreed that the trees need cutting back desperately Cllr. A. Thomas said that she would ask Suffolk Coastal District Council who is responsible for the trees and to ask whoever that is to get the trees cut.



Erection of a single Storey building with loading dock facility. To replace those buildings lost in the fire.

Bramfield Meats Low Road Bramfield Suffolk IP19 9JH  
DC/17/1772/FUL

*It was agreed to discuss this at an extra-ordinary meeting on June 26<sup>th</sup> 2017.*

The Clerk reported that these applications were for information:

Details as required by Condition 6 of Planning Consent DC/16/5134/FUL  
Brook Hall Farm, Edwards Lane, Bramfield. IP19 9HN DC/17/2116/DRC

Discharge of conditions 2,5,6,7,8,9,10 of DC/16/2668/LBC  
Laundry Farm Barn, Thorington Road, Thorington. IP19 9JF  
DC/17/2031/DRC

13) **Clerk's Report and Correspondence:**

The Clerk reported that he had received notification that the council could co-opt a new member to replace Philip Layfield; a letter from Trish Gower requesting support from the Council towards Thorington Church; confirmation of Membership of Community Action Suffolk; a flyer from Aon Insurance, HAGS and Broxap. The Clerk said that he received notification of Merchant Navy Day on September 3<sup>rd</sup> 2017 and from the Suffolk Preservation Society, their magazine 'Suffolk View'.

Finally, the Clerk said that the Chairman had been invited to the 'Official Opening of East Suffolk House' by Suffolk Coastal District Council and that Halesworth Town Council –had sent a sticker and notification of being mentioned as a contributor to 1<sup>st</sup> hour Free Parking Board at the Thoroughfare Car Park in Halesworth.

14) **Financial Report:**

a) **Balances at the Bank on May 31st 2017:**

Business Community Account	£11 002-73
Business Savings Account	£6 597-40

b) **Cheques for payment:**

Chq. No. 101046 SALC Subscription 2017-2018	£186-79
Chq. No. 101047 SALC Internal Audit Fee 2017	£162-00
Chq. No. 101048 Clerk's Salary for May 2017	£193-06
Chq. No. 101049 Clerk's Income Tax for May 2017	£1-80
Chq. No. 101050 Clerk's Exps Nov 2016 to June 2017	£88-96

Proposed: Cllr. D. Hughes: Seconded: Cllr. A. Niven:

c) **Receipts:**

HMRC VAT Reclaim	£479-91
------------------	---------

d) **Standing Orders/Financial Regulations/Legal Powers Identified:**

It was agreed to confirm the Standing Orders including the Code of Conduct and the Financial Regulations.

Proposed: Cllr. D. Hughes: Seconded: Cllr. A. Niven:

e) **Acceptance of the Internal Auditors Report and to pay their invoice**

It was agreed to accept the Internal Auditors Report and to pay their invoice.

Proposed: Cllr. D. Hughes:                      Seconded: Cllr. A. Niven:

- 15) **To receive information and agenda items for the Parish Council Meeting to be held on Monday, July 10th 2017:**

None

**The Meeting ended at 9-20pm.**