

Bramfield and Thorington Parish Council

Members are summoned to a Meeting of the Parish Council which will be held on Monday, February 10th 2020 in the Village Hall, Bramfield at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: bramfieldandthoringtonclerk@gmail.com

Agenda:

- 1) **Apologies:** To receive any apologies for absence:
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 3) **Requests for dispensations:** Consideration of any requests for dispensation:
- 4) **To receive a report** from the County Councillor and the District Councillor:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda:
- 6) **To confirm the Minutes** of the Parish Council Meeting held on Monday, January 13th 2020:
- 7) **Traffic Report on A144:** To update councillors on A144 Traffic Calming:
- 8) **Village Hall:** Councillors to discuss the Village Hall:
- 9) **Projector & Screen or Monitor** – To discuss buying a projector & screen or monitor for use by the Clerk for Parish Meetings in view of paperless planning applications.
- 10) **Planning Matters:** To note the following planning applications/appeals:
- 11) **Clerk's Report and Correspondence including Donations:** The Clerk to update the Council on correspondence received and the administration of the Council:
- 12) **Financial Report:**
 - a) **Balances at the Bank on January 31st 2020:** To receive an update on the current financial status:
 - b) **Cheques and Receipts:** To review receipts and approve payments:
- 13) **To agree Audit Arrangements:** Councillors to review and agree arrangements:
- 14) **To agree Council Risk Assessment Procedures:** Councillors to review and agree the procedures.
- 15) **To agree Council Asset Register:** Councillors to review and agree the register.
- 16) **To agree Internal Control Reports:** Councillors to review and agree the Reports:
- 17) **To receive information and agenda items** for the Parish Council Meeting to be held on Monday, March 9th 2020: