

Bramfield and Thorington Parish Council

Members are summoned to an Annual Meeting of the Parish Council which will be held virtually via Zoom on Tuesday, May 5th 2021 at 2-30am. Please use the code below.

<https://us02web.zoom.us/j/89814521815?pwd=cWFaa200Y3NSWHV0cUkwTER6QjRwUT09>

Meeting ID: 898 1452 1815
Passcode: 697749

Members of the public who would like to attend – please use this code

Members of the public and the press are welcome to attend but they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: bramfieldandthoringtonclerk@gmail.com

Agenda:

- 1) **To elect a Chair for 2021 – 2022 and receive the Chair’s Declaration of Acceptance of Office:**
- 2) **To elect a Vice-Chair for 2021 - 2022:**
- 3) **To appoint a Responsible Finance Officer for 2021 - 2022:**
- 4) **Apologies:** To receive any apologies for absence.
- 5) **To receive Declarations of Interest and confirm all members have reviewed their Declarations of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.**
- 6) **Requests for dispensations:** Consideration of any requests for dispensation.
- 7) **To receive a report from the County and District Councillors:**
- 8) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 9) **To confirm the Minutes of the Extra-Ordinary Parish Council Meeting held on April 12th 2020:**
- 10) **Traffic Report on A144:** To update councillors on A144 Traffic Calming:
- 11) **Village Hall:** Councillors to discuss the Village Hall:

- 12) **Cil Money:** Councillors to discuss how this money is spent:
- 13) **Pitman's Grove Wild Area:** Councillors to discuss the name
- 14) **Internet Banking:** Update to Councillors in adding the payment option to the Barclays Bank Account:
- 15) **Planning Matters:** To agree and discuss the following planning applications.

Proposal: *Demolition of existing bungalow and erection of 5no. new dwellings comprising 3no. detached bungalows and 2no. semi-detached houses all with associated parking. |*

Address: *Green Banks, Thorington Road, Bramfield. IP19 9JD*

Ref: *DC/21/1848/FUL*

- 16) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

17) Financial Report:

- a) **Balances at the Bank on April 30th 2021:** To receive an update on the current financial status.
- b) **Cheques for payment:** To review receipts and approve payments.

18) Accounts Year ending March 31st 2021: Review of the Accounts for Internal Audit and any questions:

- a) **To approve Section 1 of the Annual Return and sign declaration:**
- b) **To approve Section 2 of the Annual Return and sign declaration:**
- c) **To agree the accounts for the year ending 31st March 2021:**
- d) **Acceptance of financial report and year end accounts:**
- e) **To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':**

- 16) **To decide the date and receive agenda items for the next Parish Council Meeting.**