

Bramfield and Thorington Parish Council

Members are summoned to a Meeting of the Parish Council which will be held at the Village Hall on Monday, July 12th 2021 at 7pm.

Please note that Members of the public are welcome to attend but there will be a maximum of 25 people allowed into the Village Hall including councillors and the Clerk. There will be a risk assessment completed on the Village Hall with hand sanitiser available, arrival and exit times staggered, all seating at least 2-metres apart, facemasks worn, no sharing of papers, seating arranged so no-one faces each other directly, well-ventilated and all attendees will have to leave a name and telephone number as part of 'track and trace'. Unfortunately owing to lack of wi-fi, the meeting cannot be streamed.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) and/or to give their opinion on Agenda Item 10 at the Chair's discretion otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: bramfieldandthoringtonclerk@gmail.com

Agenda:

- 1) **Apologies:** To receive any apologies for absence:
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 3) **Requests for dispensations:** Consideration of any requests for dispensation:
- 4) **To receive a report** from the County Councillor and the District Councillor:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda:
- 6) **To confirm the Minutes** of the Annual Parish Council Meeting held on May 5th 2021, an Extra-Ordinary Parish Council Meeting on June 3rd 2021 and a Parish Council Meeting held on June 21st 2021:
- 7) **Traffic Report on A144:** To update councillors on A144 Traffic Calming:
- 8) **Village Hall:** Councillors to discuss the Village Hall:
- 9) **Internet Banking:** Update to Councillors in adding the payment option to the Barclays Bank Account:

10) **Planning Matters:** To discuss the following planning applications/appeals:

Proposal: Proposed extension to ground source heat pump plant room

Address: Park Farm, London Road, Thorington, Suffolk. IP17 3QU

Ref: DC/21/2950/FUL

11) **Clerk's Report and Correspondence including Donations:** The Clerk to update the Council on correspondence received and the administration of the Council:

12) **Financial Report:**

a) **Balances at the Bank on June 30th 2021:** To receive an update on the current financial status:

b) **Cheques and Receipts:** To review receipts and approve payments:

13) **Acceptance of the Internal Auditors Report and to pay their invoice with any amendments:** Councillors to discuss the Internal Audit Report.

14) **Review of Standing Orders and any Amendments:** To consider any changes needed:

15) **Review of Financial Standing Orders and any Amendments:** To consider any changes needed:

16) **Code of Conduct:** Councillors to review document and agree each document for 2021-2022:

17) **Website Accessibility Statement:** Councillors to agree the Statement for the Website.

18) **To receive information and agenda items** for the Parish Council Meeting to be held on Monday, September 13th 2021: