# **Bramfield and Thorington Parish Council**

A Meeting of the Parish Council was held at the Village Hall on Monday, July 12th 2021 at 7pm.

### Minutes:

#### Present:

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond; Cllr. D. Hughes and Cllr. A. Niven:

### Also Present:

Paul Widdowson (Clerk):

# 1) Apologies:

Cllr. J. Key; Cllr. S. Key, Cllr. W. Shoote and County Cllr. R. Smith:

# 2) <u>To receive Declarations of Interest:</u>

Cllr. A. Rozkalns and Cllr. M. Bond declared a personal interest as member of the Village Hall Committee.

### 3) Requests for dispensations:

There were no requests for dispensation.

4) <u>To receive a report from the County Councillor and the District</u> Councillor:

District Cllr. N. Brooks submitted a written report.

5) <u>Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda:</u>

There were no members of the public at the meeting

6) To confirm the Minutes of the Annual Parish Council Meeting held on May 5th 2021, an Extra-Ordinary Parish Council Meeting on June 3<sup>rd</sup> 2021 and a Parish Council Meeting held on June 21<sup>st</sup> 2021:

The Minutes of the Parish Council Meeting held on Monday, May 5<sup>th</sup> 2021 were agreed.

Proposer: Cllr. A. Niven: Seconder: Cllr. A. Rozkalns:

The Minutes of the Extra-Ordinary Parish Council Meeting held on Monday, June 3rd 2021 were agreed.

Proposer: Cllr. A. Niven: Seconder: Cllr. D. Hughes:

The Minutes of the Parish Council Meeting held on Monday, June 21st 2021 were agreed.

Proposer: Cllr. A. Rozkalns: Seconder: Cllr. M. Bond:

# 7) Traffic Report on A144:

Cllr. A. Niven said that he had nothing to report.

### 8) Village Hall:

Cllr. A. Rozkalns said that the refurbishment of the Village Hall was progressing well and that a new website should be on the internet soon.

The Clerk said that the Cil Payment should be made soon.

# 9) Internet Banking:

Cllr. A. Rozkalns said that this was still ongoing.

# 10) Planning Matters:

Proposal: Proposed extension to ground source heat pump plant room Address: Park Farm, London Road, Thorington, Suffolk. IP17 3QU

Ref: DC/21/2950/FUL

The Parish Council had no objection to this planning application.

Proposer: Cllr. D. Hughes: Seconder: Cllr. A. Rozkalns:

#### 11) Clerk's Report and Correspondence including Donations:

The Clerk reported that all the internal audits were now completed and the appropriate paperwork was now on the noticeboards. He said that the Exemption Forms had been returned to the external auditors. Although a week late, the Parish Council had got a week's extension.

It was agreed to send a letter to Suffolk Highways and East Suffolk Council regarding the traffic management around the new Thorington Theatre.

Proposer: Cllr. D. Hughes: Seconder: Cllr. M. Bond

# 12) Financial Report:

#### a) Balances at the Bank on June 30th 2021:

Business Community Account £12 605-68
Business Savings Account £6 630-45

# b) Cheques and Receipts:

Chq. 101201 SALC Annual Internal Audit £189.60

Proposer: Cllr. M. Bond: Seconder: Cllr. A. Rozkalns:

# 13) Acceptance of the Internal Auditors Report and to pay their invoice with any amendments:

It was agreed to accept the Internal Auditors Report and to pay the invoice from SALC as the Internal Auditors.

The Clerk was formally thanked for all his hard work.

Proposer: Cllr. A. Rozkalns: Seconder: Cllr. M. Bond:

# 14) Review of Standing Orders and any Amendments:

After reviewing the Standing Orders (Revised 2020), Councillors agreed to accept the Standing Orders as revised in 2020.

Proposer: Cllr. A. Rozkalns: Seconder: Cllr. D. Hughes:

# 15) Review of Financial Standing Orders and any Amendments:

After reviewing the Financial Regulations and their amendments, it was agreed to accept the Financial Regulations and the amendments.

Proposer: Cllr. A. Niven: Seconder: Cllr. D. Hughes:

#### 16) Code of Conduct:

It was agreed to adopt the Suffolk Code of Conduct.

Proposer: Cllr. M. Bond: Seconder: Cllr. A. Rozkalns:

#### 17) Website Accessibility Statement:

It was agreed to accept the Website Accessibility Statement.

Proposer: Cllr. D. Hughes: Seconder: Cllr. M. Bond:

# 18) To receive information and agenda items for the Parish Council Meeting to be held on Monday, September 13th 2021:

It was agreed to put the verge near the bus stop and the car boot sale on the agenda.

#### The Meeting ended at 8-15pm.