

# **Bramfield and Thorington Parish Council**

**A Meeting of the Parish Council was held at the Village Hall on Monday, June 21st 2021 at 7pm.**

## **Minutes:**

### **Present:**

Cllr. A. Thomas (Chairman); Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond; Cllr. D. Hughes; Cllr. J. Key; Cllr. S. Key; Cllr. A. Niven and Cllr. W. Shoote:

### **Also Present:**

Paul Widdowson (Clerk); District Cllr. N. Brooks (Left 7-30pm) and one parishioner (Left 7-39pm):

#### 1) **Apologies:**

Cllr. J. Key; Cllr. S. Key and County Cllr. R. Smith:

#### 2) **To receive Declarations of Interest:**

Cllr. A. Rozkalns and Cllr. M. Bond declared a personal interest as member of the Village Hall Committee.

Cllr. W. Shoote declared a personal interest in any donation to the Bramfield Primary School.

#### 3) **Requests for dispensations:**

There were no requests for dispensation.

#### 4) **To receive a report from the County Councillor and the District Councillor:**

District Cllr. N. Brooks said that East Suffolk Council had adopted a Clean Air Strategy and the Council was trialling on behalf of the government moving to digital working. He reported that work was to take place to reduce the flooding that Lowestoft experienced when the North Sea had an exceptionally high tide and Southwold Harbour was to have a new committee.

District Cllr. N. Brooks said that camper vans wanted to park in the Council's Car Parks and the problem is that they wish to cook and stay overnight. He said that the Council had created twelve locations where camper vans could park but not to stay overnight or to cook which he said could be done in plenty of private places in the area. Finally, Cllr. N. Brooks said that East Suffolk Council was going to increase the enforcement of its yellow lines as they were being abused unacceptably.

Cllr. D Hughes said that there seemed to be many more retrospective planning applications and wondered if East Suffolk Council agreed. District Cllr. N. Brooks said that he certainly agreed and would be talking to the Planning Department.

The Parish Council agreed to write to East Suffolk Council and to Suffolk Highways regarding traffic concerns. Cllr. W. Shoote agreed to draft a letter.

5) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda:**

A parishioner wondered why the Parish Council needed to write to East Suffolk Council as they believed that they should know.

6) **To confirm the Minutes of the Annual Parish Council Meeting held on May 5th 2021 and an Extra-Ordinary Parish Council Meeting on June 3<sup>rd</sup> 2021:**

It was agreed to look at the minutes of these meetings at the next meeting.

7) **Traffic Report on A144:**

Cllr. A. Niven said that Speedwatch was currently suspended until July 19<sup>th</sup> 2021. He reported that the Sign Activation Device (SID) had been attacked and he said that attempted vandalism had been directed at other SIDs as well.

8) **Cil Money:**

Although the Parish Council had already discussed allocating the Cil money at previous Parish Council Meetings, there were now some new possibilities. After some discussion it was agreed to allocate the £7777-43 in the following way:

It was agreed to pay £7000 of the to the Village Hall towards their refurbishment.

Proposer: Cllr. W. Shoote:                      Seconder: Cllr. D. Hughes:

It was agreed to pay £777-43 to Bramfield Primary School towards their new roof.

Proposer: Cllr. D. Hughes:                      Seconder: Cllr. A. Niven:

9) **Village Hall:**

Cllr. A. Rozkalns reported that the kitchen was currently empty as everything within it had been removed for its refurbishment. He said that the electrics and plumbing had been completed and that the refurbishment funding was coming from two grants (One from the Parish Council) and a private donation.

He said that the Village Hall was not open except for Parish Council Meetings to provide a big enough space. He reported that the bingo evenings would not be coming back but the Bridge Club were planning on returning.

10) **Internet Banking:**

Cllr. A. Rozkalns said that this was ongoing.

11) **Sizewell C:**

The Clerk reported that Sizewell C was holding a Minor Changes Consultation from June 11<sup>th</sup> 2021 until Midday on July 12<sup>th</sup> 2021. Councillors agreed not to submit anything as a council but to leave it to individual councillors.

12) **Planning Matters:**

There were no Planning Matters.

13) **Zoom Subscription:**

The Clerk said that the Zoom Subscription had been renewed and he had paid for it. Councillors agreed that the Parish Council did need to have the facility this year in view that the pandemic had not ended yet and that the government may legislate to allow Zoom to be used in meetings which could be useful especially in the winter.

It was agreed that the Parish Council would contribute up to £70 towards the Zoom Annual subscription of £143-88. It was left to see how much the Clerk's other councils would contribute to agree the Parish Council's final contribution amount.

14) **CPRE Subscription:**

It was agreed to renew the subscription of £50.

Proposer: Cllr. W. Shoote:                      Second: Cllr. A. Niven:

15) **Clerk's Report and Correspondence including Donations:**

The Clerk reported that he had received a postcard from Suffolk Coast and Heaths and that St. Elizabeth's Hospice had asked for a donation.

16) **Financial Report:**

a) **Balances at the Bank on May 31st 2021:**

Business Community Account	£13 602-00
Business Savings Account	£6 630-28

b) **Cheques and Receipts:**

**Payments:**

Chq. 101197	Bramfield Garage Reimbursement for Mobile TV Stand	£78-59
Chq. 101198	Clerk's Pay – June 2021	£553-60
Chq. 101199	Clerk's Tax – June 2021	£138-20
Chq. 101200	CPRE Subscription	£50-00

The following payments were also agreed to be paid when the Parish Council received invoices from the two recipients:

Bramfield Village Hall (Cil) (£7000-00)  
Bramfield Primary School (Cil) (£777-43).

**Receipts:**

BACS                      Interest from Premium Account                      £0.17

Proposer:    Cllr. W. Shoote:                      Seconder:    Cllr. D. Hughes:

17) **New Policies:**

The Parish Council agreed to adopt the 'Audit and Impact Assessment'

It was also agreed that Councillors' telephone numbers should no longer be on the website with all communication to go through the Parish Council's email and there should be a generic disclaimer on the bottom of all Parish Council emails.

Proposer:    Cllr. A. Niven                      Seconder:    Cllr. W. Shoote:

18) **Acceptance of the Internal Auditors Report and to pay their invoice with any amendments:**

The Clerk said that he had still not received the Report. This would be reviewed at the next Parish Council Meeting.

19) **To receive information and agenda items for the Parish Council Meeting to be held on Monday, July 12th or July 19<sup>th</sup> 2021:**

It was agreed that the next Parish Council Meeting would be on Monday. July 12<sup>th</sup> 2021 at the Village Hall at 7pm.

**The Meeting ended at 9-09pm.**