

Bramfield and Thorington Parish Council

**An Annual Meeting of the Parish Council was held at the Village Hall on
Monday, May 9th 2022 at 7pm.**

Minutes:

Present:

Cllr. A. Thomas (Chairman) (Until Item 1); Cllr. A. Rozkalns (Vice-Chairman); Cllr. D. Hughes (Chairman) (From Item 1); Cllr. A. Niven and Cllr. W. Shoote:

Also Present:

Paul Widdowson (Clerk); County Cllr. R. Smith (Left 7-37pm) and nine parishioners (All left at 7-55pm):

1) To elect a Chair for 2022 – 2023 and receive the Chair’s Declaration of Acceptance of Office:

Cllr. D. Hughes was nominated unopposed and was elected Chair for 2022-2023

Proposer: Cllr. A. Rozkalns: Second: Cllr. A. Niven:

2) To elect a Vice-Chair for 2022 - 2023:

Cllr. A. Rozkalns was nominated unopposed and was elected Vice-Chair for 2022-2023.

Proposer: Cllr. A. Niven: Second: Cllr. W. Shoote:

3) To appoint a Responsible Finance Officer for 2022 - 2023:

The Clerk was nominated unopposed for 2022-2023.

Proposer: Cllr. A. Rozkalns: Second: Cllr. A. Thomas:

4) Apologies:

Cllr. M. Bond and District Cllr. N. Brooks

5) To receive Declarations of Interest: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:

Cllr. A. Rozkalns declared a personal interest as member of the Village Hall Committee.

6) Requests for dispensations:

There were no requests for dispensations.

7) **To receive a report from the County Councillor and the District Councillor:**

County Cllr. R. Smith reported that the Gull Wing Bridge was progressing well. He said that it had been long in the planning and he hoped that it would alleviate the problems with the traffic in Lowestoft. County Cllr. R. Smith said that it was costing £130m of which £80m had come from Central government. He said that the monthly meetings with the project manager confirmed that the project was on budget and on target to be opened on time.

Cllr. A. Rozkalns asked about Sizewell C. County Cllr. R. Smith replied that there were only two weeks to a decision on May 25th 2022 but he believed that it looked like that it would be given permission. He wondered if there may be a Judicial Review and noted that the Government had now taken a 20% stake in the project which they would recover through everyone's electricity bills. County Cllr. R. Smith said that the Chinese were originally going to provide this funding but he said that his role now was to secure as much Community Funding for the local area from Sizewell C and then he hoped to secure some of this money to spent in his Electoral Division.

8) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda:**

A parishioner said that a Meadow was being made available for local community use. Cllr. A. Thomas said that she wondered if it should be called the 'Jubilee Field'. County Cllr. R. Smith said that he had £500 pledged to the Jubilee which he suggested could be pledged towards buying the field and if so, he may even be able to contribute £1000.

It was noted that the Planning Inspectorate had taken it out of the protected area from building in the Parish Development Plan. This meant that the field could be valued at Development Market Value. Cllr. A. Thomas said that it could be delayed by six months to give the local community time to raise the money to buy the meadow. A parishioner said that parishioners could lend the money to buy the money and Cllr. A. Thomas suggested that the Village Hall should lead the campaign to buy the land.

9) **To confirm the Minutes of the Parish Council Meeting held on April 4th 2022:**

The Minutes of the Parish Council Meeting held on Monday, April 4th 2022 were agreed.

Proposer: Cllr. W. Shoote: Second: Cllr. A. Niven:

10) **Queen's Platinum Jubilee:**

Cllr. A. Rozkalns reported that it was quite difficult to get volunteers to help with the Jubilee Celebrations as so many parishioners seemed to be using the two-day holiday plus a weekend to go away. He wondered if the community's energy should be out into buying the meadow discussed earlier in this meeting.

Cllr. A. Rozkalns said that tree surgeons needed a licence to cut down trees and if it was found that a tree could be felled by being not subject to Tree Preservation Order, then the Autumn was the time to these trees down. Being Spring, Cllr. A.

Rozkalns said that the Parish Council had the time to ask the tree surgeon to gain appropriate paperwork. Councillors agreed to ask the tree surgeon for their professional advice and if it was to fell the trees to check the legal situation and gain the appropriate paperwork before felling the trees in the Autumn.

11) **Traffic Report on A144:**

Cllr. A. Niven said that he is trying to resurrect the Speed Camera Sessions after the pandemic. However he is finding it difficult. He said two people have left the team whilst two have joined.

He reported that he was applying for the Police's new Automatic Number Plate Recognition (ANPR) to spend some time in Bramfield.

12) **Village Hall:**

Cllr. A. Rozkalns reported that the Karate Club had started to hire the Hall and the kitchen was being used frequently too. He said that a new cycle rack was now available and the Village Hall Committee was looking for a new member. Cllr. A. Rozkalns said that the Annual General Meeting was on May 20th 2022.

13) **Internet Banking:**

Cllr. A. Niven reported that he was now able to access the Parish Council Bank Account to authorise payments. Cllr. A. Rozkalns and Cllr. A. Thomas agreed to contact Barclays Bank so that they too would be able to access the Bank Account.

14) **Planning Matters:**

Proposal: Listed Building Consent - Replacement of existing conservatory with oak framed orangery.

Address: Stonehouse Farm, Thorington Road, Thorington, Saxmundham, Suffolk. IP17 3RB

Ref: DC/22/1624/LBC

The Parish Council had no objection to this planning application.

Proposer: Cllr. W. Shoote: Seconder: Cllr. D. Hughes:

15) **Clerk's Report and Correspondence including Donations:**

The Clerk reported that he had received the Countryside Voice and Suffolk View Magazines which he distributed to the councillors. He said that East Suffolk Council had distributed the Neighbourhood CIL Payments. He said that there had been no payments for Bramfield and Thorington.

The Clerk said that he had received a Website Update Request from Virgin Media and been informed of a Zoom Meeting for Stop Sizewell C. Finally he said that he had been asked by Lighthouse Women's Aid for a Donation. Councillors agreed to make a Donation of £25.

Proposer: Cllr. W. Shoote: Seconder: Cllr. A. Thomas:

16) **Financial Report:**

a) **Balances at the Bank on April 30th 2022:**

Business Community Account	£7 929-19
Business Savings Account	£6 630-96

b) **Payments and Receipts:**

Chq. 101222	SALC Subscription 2022-2023	£192-17
Internet Banking	Women's Lighthouse Donation	£25-00

Proposer: Cllr. W. Shoote: Secunder: Cllr. A. Thomas:

17) **Zoom Subscription:**

After some discussion, it was agreed that Bramfield and Thorington Parish Council had no need for the Zoom Platform.

18) **Notable Residents:**

Cllr. A. Thomas said that this issue had been concluded. It was also decided to join Community Action Suffolk whose membership is free.

19) **New Policies:**

The 'Anti-Harassment and Bullying Policy' was agreed and adopted by the Parish Council.

Proposer: Cllr. A. Thomas: Secunder: Cllr. D. Hughes:

20) **Accounts year ending March 31st 2022:**

a) **To approve Section 1 of the Annual Return and sign declaration:**

Section 1 of the Annual Return was approved and signed.

Proposer: Cllr. A. Thomas: Secunder: Cllr. A. Niven:

b) **To approve Section 2 of the Annual Return and sign declaration:**

Section 2 of the Annual Return was approved and signed.

Proposer: Cllr. A. Thomas: Secunder: Cllr. W. Shoote:

c) **To agree the accounts for the year ending 31st March 2022:**

The Council agreed the accounts for the year ending 31st March 2018.

Proposer: Cllr. A. Rozkalns: Secunder: Cllr. D. Hughes:

d) Acceptance of financial report and year end accounts:

The Clerk reported that this year (2020-2021), the receipts were precept income of £6000-00 plus other income of £4137-25 and including the carry forward of £14987-64 from the year 2019-2020 equalled £25124-89. With payments of £11524-95, this left a carry forward of £13599-94 to 2021-2022.

The Clerk reported that this year (2021-2022), the receipts were precept income of £6325 plus other income of £0-69 and including the carry forward of £13599-94 from the year 2020-2021 equalled £19925-63. With payments of £12218-98 (£7777-43 Cil Money), this left a carry forward of £7706-65 to 2022-2023.

At the end of March 2022 the Community Account had £1998-48 and the Savings Account had £6630-96 which equals £8629-44. However there are five outstanding payments totalling £922-79, the Community and Savings Accounts total was therefore in reality £7706-65.

Proposer: Cllr. A. Niven:

Seconder: Cllr. A. Thomas:

e) To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':

The Council agreed to sign a 'Certificate of Exemption' from the 'Limited Assurance Review.'

Proposer: Cllr. A. Rozkalns:

Seconder: Cllr. A. Thomas:

21) To receive information and agenda items for the Parish Council Meeting to be held on Monday, June 13th 2022:

The Clerk was asked to put the co-option of a councillor and Village Hall Wi-Fi Donation on the next Parish Council Meeting Agenda.

The Meeting ended at 9-18pm.