

# **Bramfield and Thorington Parish Council**

**Members are summoned to a Meeting of the Parish Council which will be held at the Village Hall on Monday, January 16th 2023 at 7pm.**

## **Present:**

Cllr. D. Hughes (Chairman); Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond; Cllr. A. Niven; Cllr. F. Ryder, Cllr. W. Shoote and Cllr. A. Thomas:

## **Also Present:**

Paul Widdowson (Clerk) and One Parishioner (Left 7-55pm):

### 1) **Apologies:**

District Cllr. N. Brooks and County Cllr. R. Smith gave their apologies.

### 2) **To receive Declarations of Interest:**

Cllr. A. Rozkalns (Vice-Chairman); Cllr. M. Bond and Cllr. F. Ryder all declared a personal interest in the Village Hall and the Jubilee Meadow

Cllr. D. Hughes declared a personal interest in the planning application DC 22 4572 FUL and said that she would not vote on the planning application.

### 3) **Requests for dispensations:**

There were no requests for dispensations.

### 4) **To receive a report from the County Councillor and the District Councillor:**

District Cllr. N. Brooks had submitted a written report.

### 5) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda:**

A parishioner said that they believed that the conditions of a planning permission were not being adhered to and had been in contact with East Suffolk Council's planning enforcement section. Councillors were worried that local residents were being affected and agreed to write to East Suffolk Council with the Council's concerns having been contacted by a parishioner. The letter would also be copied to District Cllr. N. Brooks.

Proposer: Cllr. A. Thomas:                      Seconder: Cllr. A. Niven:

### 6) **To confirm the Minutes of the Parish Council Meeting on November 14<sup>th</sup> 2022 and for the Extra-Ordinary Parish Council Meeting on December 7<sup>th</sup> 2022:**

The Minutes of the Parish Council Meeting on November 14<sup>th</sup> 2022 were agreed. There was one amendment in Item 7 where the figure should be 5% and not 15%.

Proposer: Cllr. M. Bond:                      Seconder: Cllr. A. Rozkalns:

The Extra-Ordinary Parish Council Meeting on December 7<sup>th</sup> 2022 were agreed.

Proposer: Cllr. A. Rozkalns:                      Seconder: Cllr. A. Niven:

7) **Traffic Report:**

Cllr. A. Niven reported that the Sign Indicator Device (SID) could not be in another position on Bridge Street other than outside the Village Hall. Cllr. W. Shoote said that he spoken to Bramfield Primary School about the traffic situation.

Councillors discussed Grit Bins and Cllr. W. Shoote was asked to contact Suffolk Highways asking for the Grit Bins to be refilled and to find out the price of a new one outside the Village Hall.

Proposer: Cllr. D. Hughes:                      Seconder: Cllr. M. Bond:

8) **Village Hall:**

Cllr. A. Rozkalns reported that the Village Hall Committee had decided to incorporate the Village Hall as a Charitable Incorporated Organisation (CIO). He said that the Village Hall Committee was also concerned about fuel costs as they were biting into the Village Hall Finances.

Cllr. F. Ryder said that the Village Hall had eight heaters which she believed used 24 KW an hour. She said that she thought that the Village Hall needed to install cheaper methods of heating very quickly.

It was also reported that the Bramfield Primary School Roll had risen and the electric circuitry at the Village Hall had been certified as safe for another year. Finally, it was noted that the March 2<sup>nd</sup> Village Hall Meeting would discuss the use of the Jubilee Field.

9) **Jubilee Field:**

Cllr. F. Ryder reported that the Jubilee Field had finally got a Digital Bank Account. She also said that at the next meeting decisions would be made regarding how the Jubilee Field can serve the needs of the community.

10) **Internet Banking:**

Cllr. D. Hughes reported that she had visited the Barclays Bank Branch in Lowestoft to give in her documents to become a signatory on the Parish Council Bank Account. She said that she had not heard anything.

11) **Cost of Living:**

Councillors agreed that it was difficult to know who in Bramfield possibly needed help and that those who needed help generally went to Halesworth to get that help. It was reported that no-one had been in touch with the Parish Council. Cllr. A. Thomas said that she would contact the Rural Coffee Caravan to perhaps make a visit to the Bramfield.

12) **Planning Matters:**

a) **To discuss the following planning application:**

**Proposal:** *Retrospective planning application - to erect replacement general agricultural storage building at Westley Farm on same site as dismantled building.*

**Address:** *Westley Farm, Halesworth Road, Bramfield, Halesworth, Suffolk. IP19 9HW*

**Ref:** *DC/22/4572/FUL*

The Parish Council has no objection to this planning application as long as the new building is retained for agricultural use only.

Proposer: Cllr. A. Rozkalns:                      Second: Cllr. M. Bond:

The Clerk noted that the following planning applications had not arrived in time for this meeting to discuss them but an Extra-Ordinary Meeting needed to be arranged to discuss these planning applications. IT was agreed that the Parish Council would have an Extra-Ordinary Meeting on Monday, January 30<sup>th</sup> 2023.

*Proposal: Siting of a temporary static caravan to accommodate a rural worker.  
Address: Beetlebank Farm, Darsham Road, Bramfield, Halesworth, Suffolk. IP19 9AG  
Ref: DC/22/4995/FUL*

*Proposal: Retention of Holiday Accommodation including 3 x shepherds huts, 2 x yurts, ancillary service buildings and all associated works.  
Address: Bunkers Hill Farm, Bunkers Hill, Bramfield, Halesworth, Suffolk. IP19 9AF  
Ref: DC/22/4769/FUL*

*Proposal: 1 no. Oak (T1 on plan) - Remove large limb over garden of 15 Church Farm and reduce remaining branches on northern aspect by up to 1 metre.  
Address: The Haywards, The Street, Bramfield, Halesworth, Suffolk. IP19 9HT  
Ref: DC/23/0092/TCA*

b) **Enforcement Notices:**

Councillors agreed that this had been discussed in the Public Session.

13) **Clerk's Report and Correspondence:**

The Clerk said that there was nothing to report.

14) **Donations:**

Councillors agreed to discuss which charity to donate a substantial sum of money to at the next Parish Council Meeting.

15) **Financial Report:**

a) **Balances at the Bank on December 31st 2022:**

Business Community Account	£5 364-45
Business Savings Account	£6 637-20

b) **Payments and Receipts:**

Internet Banking	Clerk's Pay for October until December 2022	£753-20
Internet Banking	Clerk's Tax for October until December 2022	£188-20

Proposer: Cllr. M. Bond:                      Second: Cllr. D. Hughes:

16) **Cil Report:**

The Cil Report was agreed by the Council. The Clerk reported that he had sent the Cil Report to East Suffolk Council.

Proposer: Cllr. A. Rozkalns:                      Second: Cllr. D. Hughes:

17) **To agree Audit Arrangements:**

The Clerk recommended that the Parish Council used Suffolk Association of Councils (SALC) as its Internal Auditors. This was agreed by the Council.

Proposer: Cllr. A. Niven:                              Second: Cllr. M. Bond:

18) **To agree Council Risk Assessment Procedures:**

The Council Risk Assessment Procedures were agreed.

Proposer: Cllr. A. Thomas:                          Second: Cllr. A. Rozkalns:

19) **To agree Council Asset Register:**

The Council Asset Register was agreed.

Proposer: Cllr. M. Bond:                              Second: Cllr. A. Rozkalns:

20) **Clerk's Resignation:**

The Clerk said that he would like to give advance warning that he would be resigning from the post of Clerk with the view of the final day being March 31<sup>st</sup> 2023. He gave some reasons for his decisions and Councillors expressed their understanding of those reasons.

21) **To receive information and agenda items for the Parish Council Meeting to be held on Monday, February 13th 2023:**

It was agreed to put 'Replacing the Clerk' on the next Parish Council Agenda.

**The Meeting ended at 9pm.**