

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to the Annual Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday, June 12th 2023 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 8) and/or to give their opinion on Agenda Item 14 at the Chair's discretion otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Tuesday 6th June 2023

Agenda:

1. **Apologies:** To receive any apologies for absence
2. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
3. **To receive a report from the County Councillor and the District Councillor (if present)**
4. **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda
5. **To confirm the Minutes of the Parish Council Meeting held on May 15th 2023**
6. **Planning Matters:** To discuss planning applications/appeals.
 - 6.1. **Proposal:**
Conversion of granary building to form holiday let (revised scheme to that previously approved)
Address: Broad Oak Farm, Walpole Road, Bramfield. IP19 9AB
Ref: DC/23/2116/FUL

6.2. Proposal:

Listed Building Consent - Conversion of granary building to form holiday let (revised scheme to that previously approved)

Address: Broad Oak Farm, Walpole Road, Bramfield. IP19 9AB

Ref: DC/23/2117/FUL

7. Internet Banking: Update on progress to add Councillor Ryder and the clerk to the Barclays account

8. Clerk's Report: The Clerk to update the Council on correspondence received and the administration of the Council

9. Finance Matters:

9.1. Payments and Receipts: To review receipts and approve payments

10. Accounts year ending March 31st 2023: Review of the Accounts for Internal Audit and any questions:

10.1. To review and agree the accounts for the year ending 31st March 2022:

10.2. To review and approve Section 1 of the Annual Return and sign declaration:

10.3. To review and approve Section 2 of the Annual Return and sign declaration:

10.4. To review and accept the financial report and year end accounts:

10.5. To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption'

10.6. To review and approve Notice of Public Rights period which is proposed to be from Friday 20th June to Friday 11th August 2023

11. To discuss the existing defibrillator maintenance and to review the option for a second defibrillator

12. Highways

12.1. SID Update

12.2. 20 MPH Speed Signs / compulsory limit

13. To discuss Charity Donations

14. Date of next meeting: Monday, July 10th 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by end of 30th June 2023