

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday, July 24th 2023 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Saturday 15th July 2023

Agenda:

- 1. Welcome from the Chair**
- 2. Apologies:** To receive any apologies for absence
- 3. To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
- 4. Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
- 5. To receive a report from the County Councillor (if present)**
- 6. To receive a report from the District Councillor (if present)**
- 7. To confirm the Minutes of the Parish Council Meeting held on June 21st 2023**
- 8. Planning Matters**
- 9. Internet Banking:** Update on progress to add Councillor Ryder and the clerk to the Barclays account
- 10. Clerk's Report:** The Clerk to update the Council on correspondence received and the administration of the Council

11. Finance Matters:

- 11.1. Review bank receipts/budget & payments against budget as at 30th June 2023
- 11.2. To approve the Bank Reconciliation to 30th June 2023
- 11.3. To approve items on the Authorisation to Pay Sheet (see below)

Invoice Date	Payment Due Date	Payee	Item Description	Net Amount	VAT	TOTAL
		Karen Lewis	Wages - 1st April to 30th June	£638.56	£0.00	£638.56
30/06/2023	29/08/2023	SALC	Annual Internal Audit Fee	£169.00	£33.80	£202.80
24/05/2023		The Community Heartbeat Trust	DDP-2001 Adult Pads View / D112922-04 31/05/2025	£56.95	£11.39	£68.34
TOTAL				£864.51	£45.19	£909.70

12. To discuss findings for a second defibrillator grant

13. Highways

- 13.1. SID Battery quotes
- 13.2. Review of the process to obtain 20 MPH Speed Signs / compulsory limit

14. To consider Charity Donations

15. To consider whether to continue with the annual subscription to CPRE (£50)

16. To consider excluding the public and press

To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the Press and Public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms the details of the next meeting

17. To review the Clerks Contract of Employment

18. Date of next meeting: Monday, September 11th 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 31st August 2023