

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday, September 11th 2023 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday 4th September 2023

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from the County Councillor (if present)**
6. **To receive a report from the District Councillor (if present)**
7. **To consider the Minutes of the Meetings July 24th 2023 for accuracy and for the Chair to sign as a true record**
8. **Review of Policies:**
 - 8.1. To review and approve the Standing Orders
 - 8.2. To review and approve the Financial Regulations
9. **Planning Matters**
 - 9.1. **Applications considered under delegated authority**
 - 9.1.1. DC/23/2989/VOC | Variation of Condition No.2 on DC/21/1239/FUL Thorington Theatre Thorington Road Thorington Nr Southwold Suffolk IP17 3RB

COMMENT: The Parish Council has no objection to the theatre extending it's opening to 84 days with the proviso that this is the maximum number of days

9.1.2. DC/23/2524/FUL | Replace the existing property known as 'Brook Hall Bungalow' with a new up to date family home. | Brook Hall Bungalow Edwards Lane Bramfield Halesworth Suffolk IP19 9HN

COMMENT: The Parish Council has no objection to the redevelopment of the property but feel the current proposal is disproportionately large and disrespectful to the listed building behind it. The Parish Council feel it is important the estate is kept in its entirety and this property is not sold off separately or used as a holiday let

10. Internet Banking: Update on progress to add Councillor Ryder and the clerk to the Barclays account

11. Clerk's Report: The Clerk to update the Council on correspondence received and the administration of the Council

12. Finance Matters:

12.1. Review & Approval of Internal Audit Report

12.2. Review & Approval of Internal Audit Report Response & Action Plan

12.3. To approve items on the Authorisation to Pay Sheet (see below)

Branfield & Thorington Parish Council						
Authorisation of Payments at Council Meeting 11th September 2023						
Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
6th October 2023		Zurich Insurer	PC Insurance	£ 337.12	£40.45	£377.57
9th August 2023	17894	Community Heartbeat	Defibrillator replacement battery	£ 222.50	£44.50	£267.00
24th May 2023	16890	Community Heartbeat	Defibrillator replacement Adult pads	£ 56.95	£11.39	£68.34
9th August 2023		Andrew Niven	SID batteries (via eBay) <i>Retrospective authorisation - paid w/c 4th Sept</i>	£ 98.78	VAT FREE	£98.78
29th August 2023		ICO	Annual Fee	£ 40.00	VAT FREE	£40.00
TOTAL				£755.35	£96.34	£851.69
£35 by Direct Debit						

13. Highways

13.1. 20mph Bridge Street Initiative - Report from the Chair

13.2. Grit Bins Update

14. To consider Charity Donations

15. To discuss and agree the level of earmarked reserves

16. Date of next meeting: Monday, October 9th 2023 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 30th September 2023