

Bramfield and Thorington Parish Council

**Minutes of the Parish Council held at Bramfield Village Hall on
Monday, October 9th 2023 at 7pm**

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Niven & Cllr. Ryder

Also Present:

Karen Lewis (Clerk) and C. Cllr. Smith (left at 19:32). 2 members of the public.
D. Cllr. Ashton arrived at 19:15

048/23-24 Chair's welcome: The chair welcomed those present

049/23-24 Apologies: No apologies were received

050/23-24 To receive Declarations of Interest and requests for dispensations: Dispensations were requested for Cllr. Rozkalns and Cllr. Ryder in relation to the Village Hall and the Village Green project

051/23-24 Public Session: A member of the public addressed the Council with regard to Planning Application DC/23/3445/FUL

052/23-24 To receive a report from the County Councillor: C. Cllr. Smith is meeting next week with Wayne Saunders the Community Engineer regarding the suitability of a 20mph speed limit on Thorington Road. C. Cllr. Smith gives the Council his backing as special circumstances may apply due to the lack of pavements, narrow road and position of the school and village hall on the same stretch of road. Evidence will be needed such as the current average speed and a possible first step may be the placing of airlines across the road to monitor the speed which will be an expense to the Council.

053/23-24 To receive a report from the District Councillor: D. Cllr. Ashton gave a number of updates on activity at District Council level

054/23-24 To confirm the Minutes of the Parish Council Meeting held on September 11th 2023: The Minutes of the Parish Council meeting held on September 11th 2023 were **APPROVED**

055/23-24 Review of Policies:

055/23-24.1 The updated Standing orders were **APPROVED**

055/23-24.2 The updated financial regulations were **APPROVED**

056/23-24 Planning Matters:

056/1/23-24.1 Planning application comments on DC/20/3142/FUL considered under delegated authority were **NOTED**.

056/1/23-24.2 DC/23/3445/FUL comments were **RESOLVED** to be: Bramfield and Thorington Parish Council have no objections to the proposed plans and we commend the attention to detail of the material used and care taken in the design

057/23-24 Clerk's Report: The Clerk presented her report and added the additional comments: Training on the ESDC public access system will take place on the 1st November. The information D.Cllr. Ashton requested regarding the Village Green Project was supplied and D Cllr. Ashton confirmed he would review it and come back with if additional information if needed or confirmation of the Grant available.

058/23-24 Finance Matters:

058/23-24.1 To review Bank receipts/payments against budget as at 30th September 2023

It was **AGREED** to accept the report

058/23-24.2 To approve the Bank Reconciliation to 30th September 2023

It was **AGREED** to accept the figures as presented and the document was signed by Cllr. Ryder

058/23-24.3 To review anticipated 12 month spend vs budget and to action any virements

It was **AGREED** to accept the proposed virements presented

058/23-24.4 To approve items on the Authorisation to Pay Sheet

It was **AGREED** to pay all items on the sheet as per below

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
30/09/2023		Karen Lewis	Clerk Wages July - Sept 2023	£ 638.56		£638.56
09/10/2023		Karen Lewis	Milage Expenses (120 x 45p)	£ 54.00		£54.00
30/09/2023	27748	SALC	6 month payroll services	£ 19.00	£ 3.80	£22.80
06-Oct-23		Hettys Little Copy Shop	2 x Maps	£ 15.90	£ -	£15.90
TOTAL				£727.46	£3.80	£731.26

059/23-24 Tree Warden: appointing a new tree warden

Cllr Niven updated the Council on the progress of

DS Hughes
13.11.23

060/23-24 Highways

060/23-24.1 Grit Bins: Cllr. Niven is liaising with Highways to agree a definitive list and location of Bramfield and Thorington Grit bins. He will update the Council at the next meeting. It was also agreed that the Parish Council asset list needs to be updated with the "what.3.words" location and a yearly condition report for each item to highlight any maintenance needs.

060/23-24.2 Speed Watch: There was a County Wide day where teams were encouraged to go out with a visit from the Police Camera Van, however the van did not visit Bramfield. Cllr.Niven advised the Council the Speed Watch Group is being re-launched

060/23-24.3 Dog Bins: The Council have been advised that a new dog bin would be circa £300. Following discussions it was decided that at this time there was insufficient evidence of a regular problem with full dog bins to justify this spend. It was agreed that the Clerk would investigate possibilities to add stickers on the dog bins giving residents the ESDC website address to report problems and the Council would monitor activity

061/23-24 Date of next meeting: The date of the next meeting is Monday, November 13th 2023 at 7pm

*Councillors to forward any matters for the next Agenda
to the Clerk by 30th October 2023*

The meeting ended at 20:42