

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Tuesday, 20th February 2024 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Friday 9th February 2024

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from the County Councillor (if present)**
6. **To receive a report from the District Councillor (if present)**
7. **To consider the Minutes of the Meeting January 8th for accuracy and for the Chair to sign as a true record**
8. **Review and approval of the following Policies and council working documents**
 - 8.1. Publication Scheme
 - 8.2. Risk Assessment Policy
 - 8.3. Grievance Policy and Procedure
 - 8.4. Disciplinary Policy
 - 8.5. Review of the revised Internal Controls Checklist
9. **Planning Matters:** Planning application comments for DC/23/4851/FUL considered under delegated authority to be noted

10. Clerk's Report

11. Finance Matters:

11.1. To approve items on the Authorisation to Pay Sheet (see below)

Bramfield & Thorington Parish Council

Authorisation of Payments at Council Meeting 20th February 2024

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
15/01/2024	28121	SALC	2 x Clerk Online Training Sessions	£ 60.00	£12.00	£ 72.00
						£ -
						£ -
TOTAL				£ 60.00	£ 12.00	£ 72.00

12. Highways

12.1. Update on Speedwatch Group

12.2. Update on Grit Bins

13. Asset Condition report from Councillor responsible

14. Actions to be taken regarding co-option of new Councillors

15. Easter Egg Hunt

16. To consider excluding the public and press

To consider a resolution under the Public Bodies (Admission to Meeting Act 1960 to exclude the Press and Public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms the details of the next meeting

17. To undertake the Clerks annual pay review

18. Date of next meeting: Monday, March 11th 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 1st March 2023