

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday, January 8th 2024 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday 1st January 2024

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from the County Councillor (if present)**
6. **To receive a report from the District Councillor (if present)**
7. **To consider the Minutes of the Meeting November 13th 2023 for accuracy and for the Chair to sign as a true record**
8. **Review and approval of the following Policy Statements**
 - 8.1. Equality & Diversity Policy
 - 8.2. Complaints Procedure
 - 8.3. Press and Other Media Policy
 - 8.4. Correspondence Policy
 - 8.5. LGA Model Councillor code of conduct
 - 8.6. General Privacy Notice – For Staff, Councillors and Role Holders
 - 8.7. General Privacy Notice – residents and members of the Public

9. Planning Matters:

10. Clerk's Report

11. Finance Matters:

- 11.1. To review bank receipts/payments against budget as at 31st December 2023**
- 11.2. To approve the Bank Reconciliation to 31st December 2023**
- 11.3. To note confirmation of the 24/25 Precept Request**
- 11.4. To note the creation of a new savings account with Lloyds Bank**
- 11.5. To approve items on the Authorisation to Pay Sheet (see below)**

Bramfield & Thorington Parish Council

Authorisation of Payments at Council Meeting 8th January 2024

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
		Bramfield Village Hall	Payment of grant to support the Village Green Project (authorised in the Sept 11th Council Meeting)	£2,000.00	£ -	£ 2,000.00
		K Lewis (Clerk)	Quarterly pay + Salary increase backpay from 1 April 2023	£ 794.56	£ -	£ 794.56
02/02/2024	2024-002	Bramfield Village Hall	Hall Hire 2023/2024	£ 288.00	£ -	£ 288.00
TOTAL				£ 3,082.56	£ -	£ 3,082.56

12. Highways

- 12.1. ESDC Dog Bin policy review**
- 12.2. Update on Dog Bin Stickers**
- 12.3. Update on Grit Bins**

13. Update from the Chair on a 2nd Defibrillator

14. Actions to be taken regarding co-option of new Councillors

15. Date of next meeting: Monday, February 12th 2024 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 31st January 2024