

# Bramfield and Thorington Parish Council

Clerk: Karen Lewis : [bramfieldandthoringtonclerk@gmail.com](mailto:bramfieldandthoringtonclerk@gmail.com)

## NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 13<sup>th</sup> January 2025 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 6<sup>th</sup> January 2025

## Agenda:

- 1. Welcome from the Chair**
- 2. Apologies:** To receive any apologies for absence
- 3. To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
- 4. Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
- 5. To receive a report from County Councillor Richard Smith (if present)**
- 6. To receive a report from District Councillor Paul Ashton (if present)**
- 7. To consider the Minutes of the Meeting held Monday 11<sup>th</sup> November 2024 for accuracy and for the Chair to sign as a true record.**
- 8. Planning Matters:** A delegated planning meeting was held on Zoom on 28<sup>th</sup> November to discuss the following application:

Planning reference: DC/24/4099/TCA Proposal: 2no. Sycamore (T1 and T2 on plan) - Fell Site address: Bramfield Hall, Darsham Road, Bramfield, Halesworth, Suffolk IP19 9HX  
The response was agreed to be "no comment"

**9. Clerk's Report**

**10. Change of date for Annual Parish Meeting (currently 14<sup>th</sup> May)**

**11. Clerks working from home allowance (£ 6 per week)**

**12. Finance Matters:**

**12.1. To approve items on the Authorisation to pay sheet**

**Bramfield & Thorington Parish Council**

**Authorisation of Payments at Council Meeting 13th January 2025**

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
31st Dec 2024		K. Lewis	Q4 2024 Wages	£ 800.28	£ -	£ 800.28
31st Dec 2024		K. Lewis	Milage Claim since Oct 23' (144 miles @ .45 pm)	£ 64.80	£ -	£ 64.80
31st Dec 2024		K. Lewis	Working from Home allowance back pay 1st April 2023 to 31st Dec 2024. (As per contract item 11.9. A sum to take into account the use of space, lighting, heating and electricity due to working from your home)	£ 546.00	£ -	£ 546.00
						£ -
<b>TOTAL</b>				<b>£ 1,411.08</b>	<b>£ -</b>	<b>£ 1,411.08</b>

**12.2. To approve the Bank reconciliation as at 31<sup>st</sup> December 2024**

**12.3. To review bank receipts/payments against budget as at 31<sup>st</sup> December 2024**

**12.4. Precept request**

**12.5. Request for financial support for Thorington Burial Ground**

**13. Highways**

**13.1. Removal of old VH Grit bin**

**13.2. Update on 20mph options by Suffolk Engineer (Cllr. Hughes)**

**13.3. Update on HiViz Jacket situation (Cllr. Hughes)**

**13.4. Update on Grant possibilities for a 2nd SID (Cllr. Ryder)**

**13.5. Bramfield School access communication**

**14. Village Sign**

**15. Review of Flooding Situation and possible options for flood defences (Cllr. Ryder)**

**16. Review of meeting dates 2025**

**17. Date of next meeting: Monday, 10<sup>th</sup> February 2025 at 7pm**

*Councillors to forward any matters for the next Agenda to the Clerk by 30th January 2025*