

Bramfield and Thorington Parish Council

Minutes of the Annual Parish Council Meeting held at Bramfield Village Hall on Monday, 11th November 2024 at 7pm

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Bond, Cllr. Ryder and Cllr. Niven

Also Present:

D. Cllr. Ashton, Karen Lewis (Clerk)

83/24-25 Chairs Welcome: The Chair welcomed the attendees

84/24-25 Apologies: D. Cllr. Smith

85/24-25 To receive Declarations of Interest and requests for dispensations:
Dispensations were requested for Cllr. Rozkalns, Cllr. Ryder and Cllr. Bond in relation to the Village Hall

86/24-25 Public Session: NONE

87/24-25 To receive a report from the County Councillor: None received

88/24-25 To receive a report from the District Councillor: D. Cllr. Ashton updated the meeting on the planned meeting between neighbouring Parish Councils.

89/24-25 To consider the Minutes of the Meeting held Monday, 14th October for accuracy and for the Chair to sign as a true record: The Minutes of the Parish Council meeting held on Monday 14th October 2024 were **APPROVED** and signed.

90/24-25 Planning Matters: None

91/24-25 Clerk's report: The Clerks' report was shared and Cllr. Hughes updated the meeting on the email received from Bramfield House regarding traffic issues. Cllr. Ashton will check whether a 60mph speed limit outside a school is legal. The Clerk updated the Council on the fact the Unpaid Work Community Volunteer Probation project has been accepted and will commence in the Spring. The Parish Council's Public Liability will be used and the Parish Council will supply the paint and sandpaper. The Village Hall would ideally be made available for toilet and meal breaks – to be explored once dates are known. Lloyds bank are introducing a monthly fee of £4.25 for 2025

92/24-25 Finance Matters:

92/24-25.01 To approve items on the Authorisation to pay Sheet: The Authorisation to Pay Sheet was **APPROVED** and signed. Cllr Hughes to authorise the online payments.

92/24-25.02 To review 2025-2026 draft budget/precept and reserve levels: The clerk updated the Council on the recently received additional CIL of £4101.59. Following discussion, the proposed Budget of £5,600 was **AGREED** and the 2025/2026 Precept was **AGREED** at £4,500. Continuing with a reserve level of 75% of normal spend was **AGREED**.

93/24-25 Highways:

93/24-25.1 Filling of VH Grit Bin: Cllr. Niven confirmed that all grit bins were filled in readiness for the Winter period. Cllr. Niven will organise the disposal of the broken bin in the Village Hall car park

93/24-25.2 Update on 20mph options by Suffolk Engineer: The Clerk had received an email from Cllr. Smith which reiterated his support for this project and advised the next steps were to contact the new Highways Engineer Jo Kerridge which the Clerk will action.

93/24-25.3 Update on HiViz Jacket situation: It was **AGREED** that the old bulky HiViz Jackets would be left on loan with the people who currently had them and the vests would be collected by Cllr. Niven to be stored in the Village Hall for possible future use

93/24-25.4 Update on Grant possibilities for a 2nd SID: Cllr. Ryder and Cllr. Niven have been looking into the information that would be needed to complete a grant application form from Sizewell C Community Fund. They will continue to progress over the coming months.

94/24-25 Update on the Mobile Library service communication: Regretfully no one has come forward to voice their need of this service. The Clerk was requested to advise the Mobile Library Manager of this.

95/24-25 To approve the Clerks pay increase and back pay as per the 2024-25 National Salary Award: The Clerks pay increase and back pay were **APPROVED**

96/24-25 Date of Next Meeting: It was **AGREED** that the date of the next meeting would be Monday, 13th January at 7pm

The meeting ended at 20:19

*Councillors to forward any matters for the next Agenda to the Clerk
by 31st January 2024*

