

Bramfield and Thorington Parish Council

Minutes of the Annual Parish Council Meeting held at Bramfield Village Hall on Monday, 23rd September 2024 at 7pm

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Bond, Cllr. Niven and Cllr. Ryder

Also Present:

D. Cllr. Ashton, Karen Lewis (Clerk)

52/24-25 Chairs Welcome: The Chair updated the Council on her attendance at the Village Fete which was a wonderful event and the BBQ at the new children's home where she met the Manager.

53/24-25 Apologies: None Received

54/24-25 To receive Declarations of Interest and requests for dispensations: Dispensations were requested for Cllr. Rozkalns, Cllr. Ryder and Cllr. Bond in relation to the Village Hall

55/24-25 Public Session: NONE

56/24-25 To receive a report from the County Councillor: None received

57/24-25 To receive a report from the District Councillor: D. Cllr. Ashton updated the meeting on the NPPF where the new housing target has risen from around 900 to 1,600. New recycling systems will be implemented over the next couple of years primarily surrounding food waste and segregation of paper/cardboard

58/24-25 To consider the Minutes of the Meeting held Monday, 22nd July 2024 for accuracy and for the Chair to sign as a true record: The Minutes of the Parish Council meeting held on Monday 22nd July 2024 were **APPROVED** and signed.

59/24-25 Planning Matters: Planning applications DC/24/3139/VOC & DC/24/3138/ROC were discussed and a Parish Council comment of "No Objection" was **APPROVED**

60/24-25 The Clerks' report was shared and the Clerk updated the Council that the Website now had a security certificate which would increase the annual website hosting costs by £10. It was **AGREED** that Suffolk.Cloud would be the supplier for our new .gov.uk domain and emails. It was further **AGREED** that the naming nomenclature for our domain would be: bramfieldandthoringtonparishcouncil.gov.uk and for emails to be the first name initial followed by the surname eg: *d.hughes*

61/24-25 Finance Matters:

61/24-25.01 To approve items on the Authorisation to pay Sheet: The Authorisation to Pay Sheet was **APPROVED** and signed. Cllr Hughes to authorise the online payments. It was further **APPROVED** for the Clerk to pay the ICO yearly fee via Direct Debit to reduce the fee from £40 to £35.

61/24-25.02 To Approve the Bank reconciliation to end June 2024: The Bank reconciliation was checked and **APPROVED** by Cllr. M. Bond

61/24-25.03 To review Insurance quotes and agree who will supply: It was **AGREED** to move the Parish Councils insurance to CAS at a cost of £348.52 for one year

61/24-25.04 To review the Earmarked reserves of £6,900: It was **AGREED** to continue to earmark £6,900 towards the 20mph project

62/24-25 Policy Reviews: To review and approve the Standing Orders: The Standing Orders were **APPROVED**

63/24-25 Highways:

63/24-25.1 Grit Bins: Cllr. A. Niven updated the Council on the current status of the Grit Bins. It was **AGREED** that Cllr. A. Niven would obtain quotes for filling the grit bin located in the Village Hall Car Park

63/24-25.2 2nd SID Possibilities: Cllr. Niven presented a quote from Westcotec of £3,938 (exc. VAT) for a 2nd SID. The Council **AGREED** in principle to install a 2nd SID if funding could be secured.

64/24-25 To discuss whether to support the AEPAs letter to Ed Milliband regarding energy projects: The Council **AGREED** to support the proposed letter

65/24-25 Grants: Cllr. Ryder agreed to investigate applying for a grant for the 2nd SID with the support of Cllr. Niven.

66/24-25 Mobile Library service: The Council discussed the recent situation regarding the halting of the service. The information received from the Community Outreach Manager identifies difficulties of parking this large vehicle as the main issue – a combination of the Queens Head Car Park being busy and difficulty identifying a safe alternative. It was also highlighted by the Manager that based on their information it is likely this service has seen very little use in Bramfield over the years. It was felt that losing this service was very regrettable and it was **AGREED** to try and establish what demand in the village there was before looking into the parking issue. Cllr. A. Niven will send out an urgent email asking for feedback from the community

67/24-25 Thermal Imaging Project: The Council felt this was a very appropriate project for the village given the mix of housing. In principle the Council supported this project but additional community resources were needed to help. It was **AGREED** that the Clerk would draft a communique explaining the project and asking for volunteers to help run it. Once the draft is agreed Cllr. Niven will email to the community.

68/24-25 Date of Next Meeting: It was **AGREED** that the date of the next meeting would be Monday 14th October 2024 at 7pm

The meeting ended at 20:30

*Councillors to forward any matters for the next Agenda to the Clerk
by 8th October 2024*