

Bramfield and Thorington Parish Council

Minutes of the Parish Council held at Bramfield Village Hall on
Monday, January 8th 2024 at 7pm

TUESDAY FEBRUARY 20th
LDH

Present:

Cllr. Hughes (Chair), Cllr. Rozkalns (Vice-Chair), Cllr. Niven & Cllr. Bond

Also Present:

D. Cllr. Ashton.

Attending remotely via zoom was Karen Lewis (Clerk)

093/23-24 Chair's welcome: The chair welcomed those present and gave an update on the continuing flooding situation particularly in regard to the water wearing away the single track road. She plans to contact the Highways to alert them to this issue.

094/23-24 Apologies: C. Cllr. Smith and Cllr. F. Ryder sent her apologies

095/23-24 To receive Declarations of Interest and requests for dispensations: Dispensations were requested for Cllr. Rozkalns in relation to the Village Hall

096/23-24 Public Session: None

097/23-24 To receive a report from the District Councillor (if present). Cllr. Ashton confirmed he can donate £2000 from the community budget towards the Village Green Project for which he was thanked by the Council. Housing needs continues to be a high priority with the recent County Council budget cuts potentially leading to increasing homelessness.

098/23-24 Review and approval of the following Policies and council working documents

098/23-24.1 Publication Scheme was APPROVED

098/23-24.2 Risk Assessment Policy was APPROVED

098/23-24.3 Grievance Policy and Procedure was APPROVED

098/23-24.4 Disciplinary Policy was APPROVED

098/23-24.5 Internal Controls Checklist was APPROVED

099/23-24 Planning Matters: The planning application comment for DC/23/4851/FUL considered under delegated authority was noted to be "No objection"

100/23-24 Clerks' report was shared

LD Hughes 11.03.24

101/23-24 Finance Matters: There were no finance matters as the invoice for the SALC training for the Clerk was cancelled.

102/23-24 Highways

102/23-24.1 Update on speedwatch Group

Unfortunately, despite many efforts to gather support from the community the speedwatch Team will be disbanding. Thanks were given on behalf of the Council and the village to the people that have given their time and efforts over the years to help reduce speeding through the village.

102/23-24.2 Update on Grit Bins

Suffolk District Council have agreed to adopt the two grit bins at Thorington. The Grit bin located on the Village Hall Car Park.

Standing orders were suspended to elicit input from Will Shoote as a representative of the School who would potentially use the Grit Bin. The Chair asked if the School would contribute to the cost of a new Grit Bin and the maintenance of it. Will agreed to discuss it with the School and report back to the Council by the next Council meeting 11th March

103/23-24 Asset Condition report

Some information was available but it was **AGREED** that a full update would be available for the next meeting including date of PAT testing on any electrical equipment

104/23-24 Actions to be taken regarding co-option of new councillors

Cllr. Hughes will create a suitable poster to put up around the village

105/23-24 Easter Egg Hunt

It was **AGREED** to donate £100 from reserves towards the cost of the Easter Egg Hunt

106/23-24 To consider excluding the press and public

It was **AGREED** to exclude the press and public

107/23-24 Date of next meeting

It was **AGREED** the date of the next meeting would be Monday 11th March 2024

108/23-24 Clerks Annual Pay Review

During the closed session it was **AGREED** to increase the Clerks pay by one increment on the NJC scale from the next salary payment

CSH

The meeting ended at 20:05

*Councillors to forward any matters for the next Agenda to the Clerk by 10th February
2024*

Page 2 of 2

LSH.