



Local Authority or other body's details

Type of body

- ☒ Local Authority or similar body
☐ Academy school
☐ Charity
☐ Non-departmental bodies or similar bodies

Do you know your customer reference number?

- ☐ Yes
☒ No

Name

Bramfield and Thorington Parish Council

UK address

Line 1

2 St. Andrews Close

Line 2

Walberswick

Line 3 (optional)

Postcode

IP18 6WA

Telephone number

07516798094

Period of claim

From

29 02 2024

To

30 06 2025

Is this your first claim?

- ☐ Yes
- ☒ No

Have you changed your bank details?

- ☐ Yes
- ☒ No

Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

- ☐ Yes
- ☒ No

Date of Invoice	Supplier's VAT Registration Number	Detailed description of supply	To whom addressed	VAT paid
26-03-2024	825023265	Payroll Expenses	Bramfield and Thorington Parish Council	£ 3.80
11-04-2024	323608672	New Grit Bin	Bramfield and Thorington Parish Council	£ 16.06
18-04-2024	351990440	Dog Bin Stickers	Bramfield and Thorington Parish Council	£ 4.79
13-06-2024	825023265	Internal Audit Fee 2024	Bramfield and Thorington Parish Council	£ 35.40
27-06-2024	775395874	Calibration and repairs of SID	Bramfield and Thorington Parish Council	£ 62.00
30-09-2024	825023265	Payroll Expenses	Bramfield and Thorington Parish Council	£ 3.80
26-10-2024	408556737	Rocksalt for Grit Bins	Bramfield and Thorington Parish Council	£ 18.05
14-01-2025	641166065	New memory for Clerks laptop	Bramfield and Thorington Parish Council	£ 5.10
31-03-2025	825023265	Payroll Expenses	Bramfield and Thorington Parish Council	£ 3.80
30-05-2025	187551082	New Pads for Defibrillator	Bramfield and Thorington Parish Council	£ 14.99
13-06-2025	825023265	Internal Audit Fee 2025	Bramfield and Thorington Parish Council	£ 36.60

Declaration

Amount of refund

£ 204.39

☒ For local authorities or similar bodies: The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under section 7 of Notice 749. (Tick if appropriate)

☐ I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

☐ I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities

☒ The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim

When you have printed the form, please sign and date it in the appropriate boxes. You are signing this form to say you have completed it accurately to the best of your knowledge.

Signature

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Date

DD MM YYYY

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What to do now

Please send the completed form along with any attachments to:

HMRC Payments VAT 126
HM Revenue and Customs
BX9 1JZ