

Bramfield and Thorington Parish Council

Clerk: Karen Lewis : bramfieldandthoringtonclerk@gmail.com

NOTICE OF MEETING

Councillors are summoned to a Meeting of the Parish Council which will be held at Bramfield Village Hall, Bramfield, IP19 9HZ on Monday 8th September 2025 at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 4) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:



Signature:

Clerk to Bramfield and Thorington Parish Council

Monday, 1st September 2025

Agenda:

1. **Welcome from the Chair**
2. **Apologies:** To receive any apologies for absence
3. **To receive Declarations of Interest and requests for dispensations:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
4. **Public Session:** The Chair will open the Meeting for no longer than 15 minutes for members of the public to give their views on issues on this agenda for a maximum of 2 minutes. Members of the public may not take part in the Parish Council meeting itself.
5. **To receive a report from County Councillor Richard Smith (if present)**
6. **To receive a report from District Councillor Paul Ashton (if present)**
7. **To consider the Minutes of the Meeting held Monday 14th July 2025 for accuracy and for the Chair to sign as a true record.**
8. **Planning Matters:**

Application no.: DC/25/3217/LBC

Proposal: Listed Building Consent - To replace dining room window with patio doors, install an exterior oil boiler and various internal alternations.

Site address: The Laundry , Thorington Road, Thorington, Halesworth, Suffolk IP19 9JF

9. Clerk's Report:

10. Finance Matters:

10.1. To approve items on the Authorisation to pay sheet

Bramfield & Thorington Parish Council

Authorisation of Payments at Council Meeting 8th September 2025

Invoice Date	Inv No.	Payee	Item Description	Net Amount	VAT	TOTAL
31/03/2025	29599	SALC	Provision of 6 months payroll service ending March 2025	£ 19.00	£ 3.80	£ 22.80
TOTAL				£ 19.00	£ 3.80	£ 22.80

10.2. To approve the Clerk's Salary increase in line with the NJC salary award 2025-2026. From £14.60 ph to £15.06

10.3. To note receipt from PKF Littlejohn of acceptance of exempt status for 2024-2025 audit

11. Highways

11.1. Grit Bins

11.1.1. Update on Pitmans Grove grit bin

11.1.2. Suffolk Highways filling grit bins from end August

12. Sizewell C Report from Cllr. Hughes

13. Date of next meeting: Monday, 13th October 2025 at 7pm

Councillors to forward any matters for the next Agenda to the Clerk by 30th September 2025